

ORDINANCE NO. 532

AN ORDINANCE OF THE VILLAGE OF POTTER TO AMEND SECTION 31.10 TO THE MUNICIPAL CODE OF POTTER PERTAINING TO ORGANIZATION, THE DUTIES AND THE RESPONSIBILITIES FOR THE COMMUNITY BUILDING BOARD AND TO ADD THE CHARGE OF THE YOUTH CENTER; TO REPEAL SECTION 31.11 PERTAINING TO THE YOUTH CENTER BOARD; TO REPEAL CONFLICTING ORDINANCES AND SECTIONS; AND TO PROVIDE AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CHAIRMAN AND BOARD OF TRUSTEES OF THE VILLAGE OF POTTER, NEBRASKA:

Section 1. That 31.10 of the Municipal Code of the Village of Potter, Nebraska, hereby reads as follows:

COMMUNITY BUILDING BOARD

- A. The Community Building Board shall consist of five members who shall be appointed by the governing body. Any nominated member must receive a majority vote from the governing body. The initial members of the Community Building Board shall serve a four-year term of office. Future members of the Community Building Board shall be selected for four-year terms with each nominated member to receive a majority vote from the governing body. In December 2025, one member of the Community Building Board shall be appointed for a two-year term, two members shall be appointed for a three-year term, and two members shall be appointed for a four-year term. The Community Building Board shall serve without compensation and may be required, at the discretion of the governing body, to give a bond in a sum set by resolution of the governing body and conditioned upon the faithful performance of their duties.
- B. At the first meeting in July of each year, the Board shall organize by selecting from their members, a Chairperson, a Vice Chairperson, and a Secretary. It shall be the duty of the Secretary to keep the full and correct minutes and records of all meetings and to file the same with the Municipal Clerk where they shall be available for public inspection at any reasonable time. A majority of the Board Members shall constitute a quorum for the transaction of business. The Community Building Board shall meet at times as the governing body may designate. Special meetings may be held upon the call of the Chairperson of the Community Building Board, or any three members of the Community Building Board.
- C. It shall be the duty of the Community Building Board to have general charge of the Community Hall and Youth Center, and to establish appropriate rules and regulations for the management, operation and use of the same. All actions of the Community Building Board shall be subject to the review and supervision of the governing body. The Community Building Board shall be responsible for making reports and performing additional duties as the governing body may designate from time to time. Governance, duties, and responsibilities for the Youth Center that were in the past, performed by the Youth Center Board will now be the responsibility of the Community Building Board.
- D. The Community Building Board shall have the power to make and adopt such bylaws, rules, and regulations for its own guidance and for the government of the Community Hall and Youth Center as it may deem necessary.
- E. No member of the governing body may serve as a member of the Community Building Board while serving a term of office as a member of the governing body. No member of the Community Building Board shall serve in more than one capacity as Chairperson, Vice Chairperson, or Secretary of the Community Building Board.
- F. The Community Building Board may establish rules and regulations for the government of the Community Hall and Youth Center as may be deemed necessary for its preservation and to maintain its usefulness and its efficiency.


Section 2. That §31.11 of the Municipal Code of the Village of Potter, Nebraska is hereby repealed.

Section 3. That any other ordinance or section passed and approved prior to the passage, approval, and publication of this ordinance and in conflict with these provisions of this ordinance, is hereby repealed.

Section 4. This ordinance shall go into force and effect from and after its passage, approval and publication or posting as required by law.

Passed and approved this 16th day of October 2025.





Village Clerk



Chairman of the Board of Trustees